

MC2 PhD council Agenda - 2025/02/11

Time: 12h00

Place: D209

Present: Hanna, Malte, Patrik, Zeidan, Isak, Lakshminarayan, Lucian, Achintya, Núria

Election of meeting officials

- Chair: Núria Alcalde Herraiz
- Secretary: Núria Alcalde Herraiz
- Minutes adopter: Patrik

2. **Approval of the agenda:** Yes

3. **Meeting notice in due order:** Yes

4. Updates from boards and committees

- The executive board (Ledningsgruppen, LG) – Zeidan
 - No updates
- The department's advisory board (Institutionsrådet) – Isak Brundin
 - No updates
- Chalmers PhD student Guild (Doktorandsektionen, DS) – Sherry Damercheli, Lucian Petrisor Ion
 - There is a report about midterm salary increase, once Lucian has it he will provide it to the council.
 - The webpage to report in case of harassment has to be updated. This is an active topic within DS. There is no English version of the form nor information that there is not.
 - Upcoming event in March regarding inclusion of women in Tech promoted by Volvo invited the DS to have a contribution. DS is considering what form this contribution could take.
 - Look into PhD students' accommodation, for international master students which are paying the tuition fee (non-eu et.c.) there is a guarantee on accommodation, but not for PhDs. There is international relocation for guest researchers. Ariadna pointed out that this has been brought up before to ISMO, without any success in providing a solution.
- The association of graduate students in Physics (Föreningen för Forskarstuderande i Fysik, FFF) – Malte Dornieden
 - No recent meetings so far. There are just 3 members on FFF, where 2 are close to graduating. More members are necessary. Will try to publish on Facebook group and on newsletters/circulate information using the PhD councils from other departments to recruit more.
- Equality group (Jämställdhetsgruppen, Jägr) – Sherry Damercheli
 - No updates.
- Dr Genie – Achintya Paradkar

- Also brought up the loopholes on the reporting system, eg clarify who is getting the report, English version not available.
- New campaigns towards gender equality are to be held.
- Menstrual products have an official green light from Maria Messing. Budget is getting fixed. We suggest to place it near Kollektorn, or the cleanroom.
- A cultural survey from Fysikcentrum Göteborg is planned to be held to evaluate the department work environment. The aim is for it to come out in April, but we are concerned about the survey being too close to the employee survey. Maybe postponing or spreading them out would be a better idea. It is unclear whether the employee survey is going back to the original of being in fall or if it will stay in spring?

5. Other issues

- New Heads of Unit in AQP and QT -Ari
 - No questions to the PhDs about who was chosen, which generated a surprise as the New Head of Unit is the one legally responsible of them e.g. of the appraisal talks, vacation approval (not sure, seems applicable for QT but not AQP). Can something be done for them or the other units? Can the PhD representative of each unit be involved in the decision? We will talk to talk with our line managers to be involved in the process.

Rules of procedure of PhD studies are also not updated. Reminder about having the appraisal talks and that it is ok to have it with somebody else than the designated person. However, unclear who is allowed to be this other person? Co-supervisors, examiners et.c.? Zeidan will ask LG about it.
- Social Media Updates
 - Alumni network update, who will take over?
 - Make available the campus security number on the Facebook page.
- TRC feedback
 - Still need to recollect divisions that are not AQP and QT.
- Evaluation School
 - No updates, there is going to be a meeting next week.
- Need to update the teaching duties excel sheet.

6. Actions to take by next meeting:

7. **Next meeting:** 7th of March

8. **Closing of the meeting** 13h00